

EFCA 5-YEAR NON-RENEWABLE LICENSING CHECKLIST

YOUR BASIC TASK	WHAT MUST BE SUBMITTED TO OUR OFFICE	TIMETABLE
<p>Application Forms</p> <p>You can submit these forms to our office as hard copies by regular mail or as scanned attachments by e-mail.</p> <p>Letters and Recommendations</p> <p>These letters can be sent directly to our office. E-mail is acceptable as long as signatures appear (for example, on scanned copies).</p> <p>You can submit your own letter with your application forms. Have the other letters sent directly to our office.</p>	<p>EFCA Ministry License Packet of Information, Forms and Requirements. <i>(This document has all of the required documents listed below)</i></p> <p>The Ministry License - Five-Year Non-Renewable is available to Sr./Lead pastors who have been in EFCA ministry less than 10 years. This Ministry License is non-renewable and expires at the end of the fifth year. Once received, the pastor is encouraged to pursue further EFCA credentialing (Ministry License - Five-Year Renewable, Certificate of Christian Ministry, or Certificate of Ordination).</p> <ul style="list-style-type: none"> <input type="checkbox"/> Application for License This is the basic application to be completed. <input type="checkbox"/> Letter from you indicating your desire and rationale for licensing This can be a one-paragraph email. <input type="checkbox"/> Personal Spiritual & Character Qualifications Questionnaire (PSCQ) Download the questionnaires for candidate, for spouse, and for elders from the EFCA website. (This replaces the elder board recommendation letter). If, after looking over the questionnaires for yourself and your spouse, you would prefer a personal interview instead, you may choose that option. Contact Dave Linde at the district office for that alternative. Video explanation of PSCQ <input type="checkbox"/> Affirmation of Fulfillment of Requirements for EFCA Ministry License - Five Year Non-Renewable <input type="checkbox"/> Three page paper expressing theological alignment. (response to given questions) <input type="checkbox"/> Minister's Profile This gives us routine information about you for our files and database. 	<p>Please begin the PSCQ process as soon as you decide to pursue licensing.</p> <p>Please send in your application for licensing at the beginning of the licensing process.</p> <p>You can fill out the rest of these forms at your own pace. Submit them to our office when you have them completed. They must be submitted before your licensing interview can be scheduled.</p> <p>ncd@ncdefca.org</p> <p>NCD 711 10th Ave S Minneapolis, MN 55415</p>

	<p>NCD Required Documents</p> <ul style="list-style-type: none"> <input type="checkbox"/> Project Purity Credentialing Affirmation (NCD Requirement) The Project Purity documents will acquaint you with a voluntary resource for maintaining or gaining sexual purity, especially on the internet. The affirmation that you must sign and return will help you think through issues of sexual purity relative to the meaning of a ministerial credential. <input type="checkbox"/> MN Statute 604.2 (NCD Requirement) Minnesota state law requires that your church and/or the NCD inquire into your sexual integrity as a minister. Read over the 604.2 packet and return to our office the release-of-information form and the employer history form. We will contact the employers where you have recently served in a ministerial (or equivalent) capacity 	<p>(If submitted within past 5 years, not currently required again)</p>
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